

1. DEPARTMENT OR ESTABLISHMENT, BUREAU, DIVISION OR OFFICE United States Department of Justice/EOUSA/OLE			2. TYPE OF TRAVEL [x] TEMPORARY DUTY [ ] PERMANENT CHANGE OF STATION		3. VOUCHER NO.	
4.	a. NAME (Last, first, middle initial)		SOCIAL SECURITY NO.		5. PERIOD OF TRAVEL	
	c. MAILING ADDRESS (Include ZIP Code)		d. OFFICE TELEPHONE NO.		6. TRAVEL AUTH DATE(S)	
e. PRESENT DUTY STATION		F. RESIDENCE (City and State)		9. CHECK NO.		
7. TRAVEL ADVANCE (From Imprest Fund or Treasury Check)		8. CASH PAYMENT RECEIPT		10. PAID BY		
a. Outstanding		a. DATE RECEIVED      b. AMOUNT RECEIVED \$				
b. Amount to be applied		c. PAYEE'S SIGNATURE				
c. Amount due Government (Attached:    QCheck    Q Cash)						
d. Balance outstanding						
11-1 FOREIGN TRAVEL Q		11-2 PURPOSE OF TRAVEL:    Q Operational (1)      Q Training (3) Q Meeting /Conference (4)      Q Relocation (6)      Q Other (9)				
12. TRANSPORTATION TICKETS. IF PURCHASED WITH CASH OR CREDIT CARD (List below and attach passenger coupon; if credit card is used, show type of credit card (circle one).		I hereby assign to the United States any right I may have against any parties in connection with reimbursable transportation charges described below, purchased under cash payment procedures (FPMR 101-7) TRAVELER'S INITIALS K				
		AGENT'S VALUATION OF TICKET (a)	ISSUING CARRIER (Initials) (b)	MODE, CLASS OF SERVICE AND ACCOMMODATIONS (c)	DATE ISSUED (d)	POINTS OF TRAVEL
						FROM TO (e) (f)
(g) DINERS GTS OTHER		\$				
		\$				
(h) CASH						
(i) TOTAL		\$			(m) TRANS. TICKETS (from reverse) (21-1)	\$
(j) COST CENTER / ACCT CLASS:				(n) MILEAGE (from reverse) (21-2)		
				(o) SUBSISTENCE (from reverse) (21-4)	\$	
(k) DC NUMBER:				(p) VEHICLE RENTAL (from reverse) (21-6)	\$	
(l) CALL NUMBER:				(q)TRAVEL ADVANCE APPLIED	\$	
13. I certify that this voucher is true and correct to the best of my knowledge and belief, and that payment or credit has not been received by me. When applicable, per diem claimed is based on the average cost of lodging incurred during the period covered by this voucher.						
TRAVELER SIGN HERE    K		DATE		AMOUNT CLAIMED    K		\$
NOTE: Falsification of an item in an expense account works a forfeiture of claim (28 USC 2514) & may result in a fine of not more than \$10,000 or imprisonment for not more than 5 years or both (18 U.S.C. 287; i.d. 1001).						
14. This voucher is approved. Long distance telephone calls, if any, are certified as necessary in the interest of the Government. (NOTE: If long distance telephone calls are included, the approving official must have been authorized in writing by the head of the department or agency to so certify (31 U.S.C. 680a)).  APPROVING OFFICIAL SIGN HERE    K				17. FOR FINANCE OFFICE USE ONLY COMPUTATION		
				DIFFER- (21-1) \$		
				ENCES (21-2)		
				IF ANY (21-4)		
				(Explain (21-6)		
				and show amount)		
				(21-7)		
15. LAST PRECEDING VOUCHER PAID UNDER SAME TRAVEL AUTHORIZATION				b. TOTAL VERIFIED CORRECT FOR CHARGE TO APPROPRIATION: Certifier's initials:		
a. VOUCHER NO.		b. D.O. SYMBOL		c. MONTH & YEAR		\$
16. THIS VOUCHER IS CERTIFIED CORRECT AND PROPER FOR PAYMENT AUTHORIZED CERTIFYING OFFICIAL SIGN HERE    K				c. APPLIED TO TRAVEL ADVANCE (Appropriation symbol)		
				\$		
				d. NET TO TRAVELER    K		
				\$		